

CITY COUNCIL  
ATLANTA, GEORGIA

A RESOLUTION BY

04-R-366

FINANCE/EXECUTIVE COMMITTEE

**A Resolution by Finance/Executive Committee  
requesting The City Internal Auditor to conduct  
controlled payouts of employee payrolls during  
fiscal year 2004; and for other purposes**

**WHEREAS**, payroll and personnel costs comprise one of the City's largest single categories of operating expenditures; and

**WHEREAS**, the development and continued testing of internal controls are required to insure fiscal responsibility and are essential to maintaining public trust in good government; and

**WHEREAS**, the City implemented a new personnel payroll system to prepare for changes related to the calendar and Fiscal Year of 2000 and has not fully resolved all of the related procedural, control and systems issues; and

**WHEREAS**, a controlled payout has not been performed since implementing the new personnel payroll system to insure independent verification and matching of each employee to a payroll disbursement and proper accounting by fund, account and cost center.

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF  
THE CITY OF ATLANTA, GEORGIA** as follows:

**Section 1:** That the City Internal Auditor hereby requested to conduct controlled payouts during fiscal year 2004

**Section 2:** That the identity of each employee should be independently verified.

The City Internal Auditor shall determine the methods appropriate for verifying identification.

**Section 3:** That the results of each payout are to be presented to the Finance/Executive Committee with copies to all members the Atlanta City Council upon release of the final audit report.

A true copy,

*Shonda Daughtrich Johnson*  
Municipal Clerk, CMC

ADOPTED by the Council  
APPROVED by the Mayor

MAR 01, 2004  
MAR 09, 2004

RCS# 5475  
3/01/04  
3:54 PM

Atlanta City Council

Regular Session

CONSENT I                    CONSENT I , EXCEPT: 04-O-0328,04-O-0047  
04-O-0221,04-R-0309,04-O-0324,04-O-0216  
ADOPT

YEAS:    14  
NAYS:    0  
ABSTENTIONS:    0  
NOT VOTING:    2  
EXCUSED:    0  
ABSENT    0

|           |             |           |            |
|-----------|-------------|-----------|------------|
| Y Smith   | Y Archibong | Y Moore   | Y Mitchell |
| Y Starnes | Y Fauver    | Y Martin  | NV Norwood |
| Y Young   | Y Shook     | Y Maddox  | Y Willis   |
| Y Winslow | Y Muller    | Y Boazman | NV Woolard |

CONSENT I

|   |  |
|---|--|
| <b>3-01-04 Council Meeting</b>  |  |
| <b>ITEMS ADOPTED ON<br/>CONSENT</b>   | <b>ITEMS ADOPTED ON<br/>CONSENT</b>  |
| 1. 04-O-0324<br>2. 04-O-0328<br>3. 04-O-0332<br>4. 04-O-0337<br>5. 04-O-0338<br>6. 04-O-0339<br>7. 04-O-0155<br>8. 04-O-0047<br>9. 04-O-0221<br>10. 04-O-0251<br>11. 04-R-0039<br>12. 04-R-0305<br>13. 04-R-0306<br>14. 04-R-0307<br>15. 04-R-0308<br>16. 04-R-0353<br>17. 04-R-0298<br>18. 04-R-0301<br>19. 04-R-0313<br>20. 04-R-0344<br>21. 04-R-0345<br>22. 04-R-0366<br>23. 04-R-0248<br>24. 04-R-0297<br>25. 04-R-0325<br>26. 04-R-0326<br>27. 04-R-0336<br>28. 04-R-0343<br>29. 04-R-0355<br>30. 04-R-0299<br>31. 04-R-0316<br>32. 04-R-0062<br>33. 04-R-0302<br>34. 04-R-0303<br>35. 04-R-0304<br>36. 04-R-0309<br>37. 04-R-0354<br>38. 04-R-0275<br>39. 04-R-0276<br>40. 04-R-0277 | 41. 04-R-0278<br>42. 04-R-0279<br>43. 04-R-0280<br><b>ITEMS ADVERSED<br/>ON CONSENT</b><br>44. 04-R-0281<br>45. 04-R-0282<br>46. 04-R-0283<br>47. 04-R-0284<br>48. 04-R-0285<br>49. 04-R-0286<br>50. 04-R-0287<br>51. 04-R-0288<br>52. 04-R-0289<br>53. 04-R-0290<br>54. 04-R-0291<br><b>55.</b> 04-R-0292<br>56. 04-R-0293<br>57. 04-R-0294<br>58. 04-R-0295<br>59. 04-R-0296 |

(Do Not Write Above This Line)

04-~~2~~-0366

A RESOLUTION  
FINANCE/EXECUTIVE COMMITTEE

A RESOLUTION REQUESTING THE  
CITY INTERNAL AUDITOR TO  
CONDUCT CONTROLLED PAYOUTS  
OF EMPLOYEE PAYROLLS DURING  
FISCAL YEAR 2004; AND FOR OTHER  
PURPOSES.

ADOPTED BY

MAR 01 2004

COUNCIL

- ☐ CONSENT REFER  
☐ REGULAR REPORT REFER  
☐ ADVERTISE & REFER  
☐ 1st ADOPT 2nd READ & REFER  
☐ PERSONAL PAPER REFER

Date Referred  
Referred To:  
Date Referred  
Referred To:  
Date Referred  
Referred To:  
Date Referred  
Referred To:

First Reading

Committee \_\_\_\_\_  
Date \_\_\_\_\_  
Chair \_\_\_\_\_  
Referred To \_\_\_\_\_

Committee

Date

Chair

Action

Fav, Adv, Hold (see rev. side)  
Other

Members

*[Signature]*  
*[Signature]*  
*[Signature]*  
Hard Stick

Refer To

Committee

Date

Chair

Action

Fav, Adv, Hold (see rev. side)  
Other

Members

Refer To

Committee

Date

Chair

Action

Fav, Adv, Hold (see rev. side)  
Other

Members

Committee

Date

Chair

Action

Fav, Adv, Hold (see rev. side)  
Other

Members

Refer To

Refer To

FINAL COUNCIL ACTION

☐ 2nd

☐ 1st & 2nd

☐ 3rd

☒ Consent

☐ V Vote

☒ RC Vote

CERTIFIED

MAR 01 2004

MAR 01 2004

MAYOR'S ACTION

MAYOR

MAR 9 2004